

**Application for Admission – 2016 to 2018
Academic
Cognitive Coaching Programs**



Program Descriptions:

Is your child struggling with learning?

Do they seem to lack good study skills?

Do they underperform on exams or in certain subject areas?

Are they falling further behind their peers?

As a parent, you know that your child's education is a priceless asset to ensuring their future happiness and success. Yet, for many children, learning is an uphill battle. If you are worried about your child's progress in school, you need an approach to academic skill development that will make your child's learning a more rewarding experience.

Tutoring and Academic Cognitive Coaching are geared towards helping students improve their academic performance. However, whereas tutoring helps students understand *what* is being taught, Eckert Centre's Academic Cognitive Coaching Programs help students learn *how* to learn better. In this way, the old proverb, "Give a man a fish and you feed him for a day. Teach a man to fish and you feed him for a lifetime" becomes, "Help your child with her math homework and she passes the test tomorrow. Teach her how to learn better and she can experience academic success for a lifetime."

Eckert Centre offers several programs (e.g., Study Skills, Attention Regulation, Reading, Writing, Test Taking, and Organization/Time Management) that are built on established learning principles and leading research regarding academic skill development. Furthermore, these programs were developed by Educational Psychologists with expertise in the assessment and treatment of learning challenges. Our trainers will skillfully administer the Academic Cognitive Coaching Program, going deeper than tutoring, to provide direct support in areas targeted for intervention. This support will result in immediate gains in academic performance. More importantly, Academic Cognitive Coaching hones skills and provides tools required for efficient and successful learning across a person's lifetime.

MATH PROGRAMS

CHIZ! Teaching Finger Math to Students with Learning Challenges – Grades 1 to 4

(Number of lessons dependent on child's progress, Curriculum, Psychology Consultation, Progress Report)

The curriculum CHIZ! Teaching Finger Math to Students with Learning Challenges – The Ladybug Series Adding and Subtracting (Grades 1-4) was written by Lissa Bourgeault, a former instructor of students with learning and cognitive disabilities, and is used to accomplish the objectives of proficiency in math calculations. Based on Chisanbop, a method of finger math that originated in Korea, Chiz! opens the world of math facts to children who otherwise have struggled to learn numerical operations in the classroom. Lessons are comprised of a series of foundational activities in adding and subtracting using multi-sensory based lessons, poems, games, materials and activities to teach finger math to students with learning challenges. Each student will move through the curriculum at their own pace and at the end of each semester, decisions are made with parents whether the student requires ongoing support into the next semester.

Homework is recommended to occur for 0.5 hours three times a week (at minimum) for skills to solidify and generalize across learning environments.

Individual Rate – One-to-One Instruction

Tuition Costs (once a week for an 8 week semester)

“In-Home” Program - \$3,346.88

“In-Office” Program - \$2,086.88

Number Worlds: A Prevention/Intervention Math Program – Grades 1 through 5

(Number of lessons dependent on child's progress, Curriculum, Psychology Consultation, Progress Report)

The Number Worlds curriculum by Sharon Griffin is the most renowned, evidence based math intervention program currently available. Number Worlds focuses on helping students who are one or more grade levels behind in elementary mathematics. This program provides individualized instruction, builds foundational skills and concepts, and makes learning fun. Lessons are comprised of engaging activities that introduce the math topic with fun games and manipulatives, a worksheet, and reflection prompts. The student's progress is monitored through chapter tests and unit tests. Each student will move through the curriculum at their own pace and at the end of each semester, decisions are made with parents whether the student requires ongoing support into the next semester.

Homework is recommended to occur for 0.5 hours twice a week for skills to solidify and generalize across learning environments.

Tuition Costs (once a week for an 8 week semester)

“In-Home” Program - \$3,346.88

“In-Office” Program - \$2,086.88

ATTENTION REGULATION PROGRAMS

Catch Your Breath – Grade 5 and up

(16 lessons, Curriculum, Psychology Consultation, Progress Report)

The lessons are based on what research says are the key skill sets people with AD/HD need to learn to be more successful at organization.

This is a mandatory parent-child program. A parent must attend all sessions with the child as the child is learning academic strategies and parents are learning how to be academic coaches. It is not realistic to expect the child will successfully transfer these strategies to “real life” without explicit coaching support to do so, and it is equally unrealistic to expect parents to be skilled academic coaches without modeling and guided practice.

Tuition Costs (twice a week for an 8 week semester)

“In-Home” Program - \$5,919.38

“In-Office” Program - \$3,399.38

Harness Your Hunter Energy – Grade 4 and up

(8 lessons, Curriculum, Psychology Consultation, Progress Report)

This curriculum is intended to use the student’s schoolwork/homework to teach strategies to self-monitor/remain focused during academic work.

This is a mandatory parent-child program. A parent must attend all sessions with the child as the child is learning academic strategies and parents are learning how to be academic coaches at home. It is not realistic to expect the child will successfully transfer these strategies to “real life” without explicit coaching support to do so, and it is equally unrealistic to expect parents to be skilled academic coaches without modeling and guided practice.

Tuition Costs (once a week for an 8 week semester)

“In-Home” Program - \$3,346.88

“In-Office” Program - \$2,086.88

READING PROGRAMS

On Your Mark, Get Set, Read! – Preschoolers to Grade 3 who are still learning to read (16 lessons, Curriculum, Psychology Consultation, Progress Report)

Lessons are comprised of a series of foundational activities in phonemic awareness and orthographic knowledge foundational activities intended to create “reading readiness”. The Reading Reflex program is used to accomplish its objectives.

Reading Reflex is a sound-to-symbol teaching system to teach reading, meaning that it works from the premise that we already know how to make the sound of the English language, new readers just need to learn the symbols we use to record these sounds. Therefore, a letter is simply a “sound picture” and does not “make a sound” but rather represents a sound we make. Parents will need to get used to the lingo of using the term “sound picture” (or “code”, depending on the age of the client) and not “letter” to refer to the symbols we use to read and write).

When a client signs up for this program, it is recommended that the family purchase a copy of the Reading Reflex book so they can read the information in the first section and then complete homework activities. Homework is recommended for at least .5 hours twice a week.

Tuition Costs (twice a week for an 8 week semester)

“In-Home” Program - \$5,919.38

“In-Office” Program - \$3,399.38

The Comprehension Workout – Grade 4 and up

(8 lessons, Curriculum, Psychology Consultation, Progress Report)

The lessons are geared toward effective strategies with which to approach any reading task; including aspects of organization, efficiency, and planning. In this way the lessons go beyond simply focusing on reading comprehension to also teach effective habits when reading.

This is a mandatory parent-child program. A parent must attend all sessions with the child as the child is learning academic strategies and parents are learning how to be academic coaches at home. It is not realistic to expect the child will successfully transfer these strategies to real-life without explicit coaching support to do so, and it is equally unrealistic to expect parents to be skilled academic coaches without modeling and guided practice.

Tuition Costs (once a week for an 8 week semester)

“In-Home” Program - \$3,346.88

“In-Office” Program - \$2,086.88

WRITING PROGRAMS

On Your Mark, Get Set, Print! – Preschoolers to Grade 3 who are still learning to print (16 lessons, Curriculum, Psychology Consultation, Progress Report)

This curriculum teaches the proper formation of all capital letters using the Handwriting Without Tears (HWT) program. Within the HWT program, capital letters are recommended to be taught first as a developmentally appropriate approach to learning how to print. Lower case letters and numbers can also be taught within this program, but is not recommended until a student is well versed in printing capital letters.

Tuition Costs (twice a week for an 8 week semester)

“In-Home” Program - \$5,919.38

“In-Office” Program - \$3,399.38

The Writing Workout – Grade 6 and up

(16 lessons, Curriculum, Psychology Consultation, Progress Report)

This curriculum consists of two sections. The first section consists of 8 lessons and is meant to help the client get ideas on paper in an organized and coherent fashion, regardless of the type of essay being written. The second section consists of 8 lessons and is meant to help the client learn how to structure and complete four different types of essays (whole to part, compare and contrast, cause and effect, and concept). The client can apply the steps learned in section 1 while learning about the different types of essays in section 2. Each type of essay has two lessons devoted to it for a total of eight lessons. When teaching each type, the trainer will ensure that the student is well versed in each essay type before proceeding to the next style of writing. Parents will be made of aware if a slowing of lesson pace is required. A decision will be required at this point as to whether another semester is required and the lessons should spread out to include 4 lessons per essay type (over two semesters), or whether 2 lessons per essay type should suffice (over one semester).

In the second section, there is homework associated with each lesson, so clients should be prepared for the time commitment.

Tuition Costs (twice a week for an 8 week semester)

“In-Home” Program - \$5,919.38

“In-Office” Program - \$3,399.38

MEMORY PROGRAM

The Active Memory – Grade 6 and up

(8 lessons, Curriculum, Psychology Consultation, Progress Report)

Receive instruction on active memory strategies to employ during studying to ensure efficient and thorough storage and retrieval of information. It provides structure and a framework for memory that helps the person be metacognitively aware of what s/he is attempting to do while committing information to/retrieving information from memory.

This is a mandatory parent-child program. A parent must attend all sessions with the child as the child is learning academic strategies and parents are learning how to be academic coaches at home. It is not realistic to expect the child will successfully transfer these strategies to “real life” without explicit coaching support to do so, and it is equally unrealistic to expect parents to be skilled academic coaches without modeling and guided practice.

Tuition Costs (once a week for an 8 week semester)

“In-Home” Program - \$3,346.88

“In-Office” Program - \$2,086.88

TEST TAKING PROGRAM

Multiple Choices – Grade 6 and up

(8 lessons, Curriculum, Psychology Consultation, Progress Report)

This curriculum is devoted to teaching how to study for and how to effectively take a multiple choice test.

This is a mandatory parent-child program. A parent must attend all sessions with the child as the child is learning academic strategies and parents are learning how to be academic coaches at home. It is not realistic to expect the child will successfully transfer these strategies to real –life without explicit coaching support to do so, and it is equally unrealistic to expect parents to be skilled academic coaches without modeling and guided practice.

Tuition Costs (once a week for an 8 week semester)

“In-Home” Program - \$3,346.88

“In-Office” Program - \$2,086.88

To initiate the application process:

- 1. Contact Darlene Rochow, Client Services Coordinator at 403-230-2959, ext 33.**
Darlene is available to answer any questions you may have about Eckert Centre's courses or the application process. She can also schedule any appointments you may need to fulfill the pre-requisite requirements for enrollment in one of our programs.

- 2. Complete the admission package which is comprised of the following forms:**
 - Application for Admission
 - Authorization to OBTAIN / RELEASE Information
 - Pre-Authorized Credit Card Payment (if info not yet on file)

- 3. Submit the completed application package using one of the following methods:**

In Person: Eckert Psychology & Education Centre
Unit A, 2220 – 7 Ave NW
Parking is located in the parking lot at the back of the building

By Mail: Eckert Psychology & Education Centre
Unit A, 2220 – 7 Ave NW
Calgary, AB T2N 0Z6

By Email: intake@eckertcentre.com

By Fax: 403-270-2650

Pre-Requisite Requirements for all Academic Cognitive Coaching Programs

To ensure families are applying for the program that will best suit the needs of their child, we require that the participant has:

1. completed a psycho-educational assessment at Eckert Centre within one year of the client applying for the Academic Cognitive Coaching Program, where Academic Cognitive Coaching was recommended within the assessment report, **or**
2. undergone a consultation with a psychologist from Eckert Centre within the last year and Academic Cognitive Coaching was recommended; **and** completed a 0.5 hour consultation with a psychologist from Eckert Centre to complete program selection (may be accomplished via phone).

Course Dates

	2016		2017		2018
Semester 1	<input type="checkbox"/> Jan 4 to Feb 27	<input type="checkbox"/>	Jan 2 to Feb 25	<input type="checkbox"/>	Jan 1 to Feb 24
Semester 2	<input type="checkbox"/> Feb 29 to Apr 23	<input type="checkbox"/>	Feb 27 to Apr 22	<input type="checkbox"/>	Feb 26 to Apr 21
Semester 3	<input type="checkbox"/> Apr 25 to Jun 18	<input type="checkbox"/>	Apr 24 to Jun 17	<input type="checkbox"/>	Apr 23 to Jun 16
Semester 4	<input type="checkbox"/> Jun 20 to Aug 27	<input type="checkbox"/>	Jun 19 to Aug 26	<input type="checkbox"/>	Jun 18 to Aug 25
Semester 5	<input type="checkbox"/> Aug 29 to Oct 22	<input type="checkbox"/>	Aug 28 to Oct 21	<input type="checkbox"/>	Aug 27 to Oct 20
Semester 6	<input type="checkbox"/> Oct 24 to Dec 17	<input type="checkbox"/>	Oct 23 to Dec 16	<input type="checkbox"/>	Oct 22 to Dec 15

Courses are comprised of 8-week semesters. Semester 4 is a 10 week period to allow for a two week holiday breaks. There is also a two week break during the Christmas season. Dates are subject to change.

Tuition Rates (all tuition rates include GST, where applicable; subject to change):

- Program 2: 8 weeks, once per week
 - 2 – In-Home Program = \$3,346.88
 - 2a – In-Office Program = \$2,086.88
- Program 3: 8 weeks, twice per week
 - 3 – In-Home Program = \$5,919.38
 - 3a – In-Office Program = \$3,399.38

Session Length:

In-Home Program

The program cost is based on 3.0 hours/session blocks. Each session consists of a 0.5 hour of planning by the coach, 1.0 hour for travel, and a 1.5 hour face-to-face with the coach and client. It also includes a progress report once per semester. Please note that travel time is based on an estimate. If you live closer to Eckert Centre, travel time will be shorter and face to face time will be increased. If you live far from Eckert Centre, any additional travel time will be charged separately or the face-to-face time with the client will be reduced. Any additional time provided by your coach including face-to-face meetings, phone calls made on behalf of the client, communication between sessions (e.g., e-mails), file reviews and documentation / report writing will be billed at a rate of \$100.00/hour or will be taken from the allotted 3.0 hour block. The length of sessions is based on an estimate of time and clients are charged based on .25 hour increments.

In-Office Program

The session is based on a 1.5 hour block; 1.25 hours face-to-face with the coach and client and 0.25 hours of planning by the coach.

Additional Services and Costs:

For some programs, a pre and post test will be required. These are conducted by a Clinical Team Member (see *Statement of Intent for billable rates*):

- 1.0 hour pre-assessment test, 0.5 hour scoring, 0.5 hour parent conference
- 1.0 hour post-assessment test, 0.5 hour scoring, 0.5 hour parent conference

Any additional time provided by your coach including face-to-face meetings, phone calls made on behalf of the client, communication between sessions (e.g. e-mails), file reviews and documentation / report writing will be billed at a rate of \$100.00/hour or will be taken from the allotted 3.0 hour block. The length of sessions is based on an estimate of time and clients are charged based on .25 hour increments.

Scheduling Policy

Sessions will be scheduled in advance. Once the sessions are confirmed between the coach and the client, they cannot be changed.

Payment Policy for Initial Semester

Upon signing the Application for Admission, the billing party is agreeing to the services provided. An invoice will be produced and payment taken for the initial semester once the sessions are confirmed between the coach and the client.

Refund & Cancellation Policy

Course fees are non-refundable. If a client is unable to attend a session, the session will be forfeited.

A proportionate refund will be provided if Eckert Centre is not able to deliver all of the contracted services.

Wait List

Enrollment in our programs is limited. If a program is full, families will be placed on a wait list, prioritized according to the date the completed Application for Admission form was received. Families will be contacted as soon as an opening becomes available. The family then has two business days to accept and pay. If families do not respond within that time-frame, the next family on the wait list will be contacted.

Subsequent Semesters

If a request for additional semesters is indicated on the Application for Admission form, your coach will confirm the sessions based upon availability. Once confirmed, these sessions will be "Reserved" for you.

Payment for "Reserved" sessions will be processed no earlier than 35 days prior to the semester start date. Once payment is processed, course fees are non-refundable.

Please email Lori-Anne, our Client Services Administrator, at LEklund@eckertcentre.com prior to 35 days before the subsequent semester start date if you plan to modify or withdraw from the program.

Financial Support

Eckert Centre wants to support families to access our comprehensive programs and to help minimize the barriers to service created by financial constraints. Therefore, we encourage all families to carefully review the following information and avail themselves of any and all avenues of financial support for which they may qualify. Sources of support include:

- Psychological services covered by individual, group and employer medical plans
Families are encouraged to review their benefit plans to determine the amount allocated to cover psychological services. Involvement by a psychologist in your program can be claimed under this allocation. If two parents/guardians have benefit plans, benefits can be coordinated to cover a larger portion of costs. Further, some costs may be able to be directed to other family members covered under the plan(s).
- Coaching and psychological services covered by employer health spending accounts (HSA) and employee assistance plans (EAP)
Families are encouraged to review their benefit plans to determine if coaching services are covered under their HSA and/or EAP.

Coaching and psychological services covered under private health savings plans (PHSP) for self-employed

- Income Tax
The following tax credits are available to all tax payers:
 - Children's Arts Amount: \$500 of costs of cognitive coaching and PACE/MTC programs deductible; this amount increases to \$1,000 for those children who qualify for the disability amount
 - Medical Expenses: psycho-educational assessments, counseling, cognitive coaching and PACE/MTC costs that are not reimbursed from another source may be claimed as medical expenses

In addition, the following tax credits, plans and grants are available to persons with a severe and prolonged impairment in physical or mental functions:

- Disability Amount (DTC): non-refundable tax credit; approved CRA Form T2201 required
- Registered Disability Savings Plan (RDSP): to provide for the long-term financial security of a beneficiary; income on earnings transferred to beneficiary
For more information see: <http://www.esdc.gc.ca/eng/disability/savings/rdsp.shtml>
- Canada Disability Savings Grant: Federal government provides a matching grant of up to 300% of RDSP contribution to \$3,500/yr; lower-income families may qualify for payments from the Canada Disability Savings Bond program without having to make a contribution to an RDSP.
For more information see: http://www.esdc.gc.ca/eng/disability/savings/grants_bonds.shtml
- Further information can be found on the Canada Revenue Agency site at <http://www.cra-arc.gc.ca/E/pub/tg/rc4064/rc4064-12e.pdf>.

Families are encouraged to speak with their accountant.

- Family Support for Children with Disabilities (FSCD)
This government agency provides funding support to families with children who have disabilities under the Child and Family Services authority. FSCD assesses each family's access to funds on an individual basis. Eligibility to funds and the extent of support is determined by an FSCD Assessment Worker. To start the process of obtaining funding, families can contact the FSCD Intake Line at 297-6022. If approval is received, it is only for eligible costs incurred after the date of the signed agreement. Some families may be able to claim a portion of our fees to their insurance company, and be reimbursed for an additional portion of our fees by FSCD. FSCD does not cover the costs of academic cognitive coaching, PACE nor MTC.

- Bursary

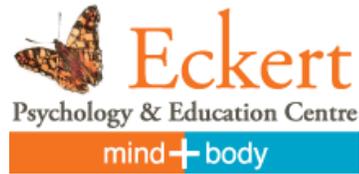
Bursary funds are available for clients and their families who access services at Eckert. The criteria for access to the bursary include:

- The family has fully utilized any benefit plan and/or employee assistance program
- The family qualifies according to their gross family income (There is no income “cut-off” for access to funds; rather, bursaries are dispersed according to a sliding fee scale that adjusts according to annual gross family income.)

Email Lori-Anne, our Client Services Administrator, at LEklund@eckertcentre.com, to request a bursary application form.

- Child Disability Resource Link

This is a government-funded “hotline” created to provide families with information on government programs, community supports, and disability-related resources and information. According to the hotline’s brochure, operators are available toll-free weekdays 8 a.m. to 8 p.m. and Saturdays 8 a.m. to 4 p.m. The toll-free number is 1-866-346-4661. There may be additional funding opportunities open to your family that you may be able to access by speaking with these operators.



Academic Cognitive Coaching Program – 2016 to 2018 Application for Admission

Date: _____

Client Name: _____

Parent / Guardian Names: _____

Address: _____

Postal Code: _____ Email: _____

Phone #s: _____

How did you hear about the Coaching Program? _____

Service(s) you are registering for:

- CHIZ! Teaching Finger Math to Students with Learning Challenges
- Number Worlds On Your Mark Get Set Read The Writing Workout
- Catch Your Breath The Comprehension Workout The Active Memory
- Harness Your Hunter Energy On Your Mark Get Set Print Multiple Choices
- Customized Program* – determined by a Clinical member (Check off Harness Your Hunter Energy and/or The Active Memory in addition to one other program)

*Portions of Harness Your Energy and/or The Active Memory will be used to complement the main service you are registering for.

Semester(s) you are registering for (dates subject to change):

- | 2016 | 2017 | 2018 |
|---|---|---|
| <input type="checkbox"/> Jan 4 to Feb 27 | <input type="checkbox"/> Jan 2 to Feb 25 | <input type="checkbox"/> Jan 1 to Feb 24 |
| <input type="checkbox"/> Feb 29 to Apr 23 | <input type="checkbox"/> Feb 27 to Apr 22 | <input type="checkbox"/> Feb 26 to Apr 21 |
| <input type="checkbox"/> Apr 25 to Jun 18 | <input type="checkbox"/> Apr 24 to Jun 17 | <input type="checkbox"/> Apr 23 to Jun 16 |
| <input type="checkbox"/> Jun 20 to Aug 27 | <input type="checkbox"/> Jun 19 to Aug 26 | <input type="checkbox"/> Jun 18 to Aug 25 |
| <input type="checkbox"/> Aug 29 to Oct 22 | <input type="checkbox"/> Aug 28 to Oct 21 | <input type="checkbox"/> Aug 27 to Oct 20 |
| <input type="checkbox"/> Oct 24 to Dec 17 | <input type="checkbox"/> Oct 23 to Dec 16 | <input type="checkbox"/> Oct 22 to Dec 15 |

Program you are registering for (prices before any bursary; include GST; subject to change):

- Program 2 (502): In-Home 8 weeks, once per week = \$3,346.88
- Program 3 (522): In-Home 8 weeks, twice per week = \$5,919.38
- Program 2a (503): In-Office 8 weeks, once per week = \$2,086.88
- Program 3a (523): In-Office 8 weeks, twice per week = \$3,399.38
- Customized Program: In-Home or In-Office
of times week: _____ # of sessions per week: _____

Requested Time(s): _____

Requested Day(s): Monday Tuesday Wednesday Thursday Friday Saturday

Billing Party's Name: _____ **Signature:** _____

To be completed by psychologist during program selection consultation:

Date: _____ Program Selected: _____

Pre and post testing required?: Yes No If yes, time required: _____

Additional sessions required?: Yes No

If yes, time required by Psychologist: _____ by Coach: _____

For Office Use Only:

Names ID _____ Client # _____ Initial Log # _____ Invoice # _____

Program _____ Program Fee Code _____

Customization Details _____

Reserved Semester (Year/Semester) _____

Day(s) and Times of Service _____

Face to Face time _____

Start Date _____ Planned Missed Sessions (# & Dates) _____

Supervisor _____ (Admin will automatically schedule your 15 min consult 2 weeks into semester)

Requested Semesters not yet Reserved _____

Coach _____ Sessions occurring at Eckert Centre? Y/N

Coach's Signature _____ Date: _____



Authorization to OBTAIN / RELEASE Information

I, _____ HEREBY GIVE PERMISSION FOR A STAFF MEMBER OR CONTACTOR OF ECKERT PSYCHOLOGY & EDUCATION CENTRE TO OBTAIN AND/OR RELEASE INFORMATION PERTAINING TO MYSELF AND/OR MY CHILD, _____ TO/FROM THE FOLLOWING PEOPLE/AGENCIES, ACCORDING TO MY INFORMED CONSENT AS DETAILED BELOW. I UNDERSTAND WHY THIS INFORMATION IS BEING OBTAINED/RELEASED AND I AM AWARE OF THE RISKS OR BENEFITS OF CONSENTING, OR REFUSING TO CONSENT. I ALSO UNDERSTAND THAT I MAY REVOKE THIS CONSENT AT ANY TIME AND THAT THIS CONSENT AND AUTHORIZATION DOES NOT EXPIRE EXCEPT BY MY REVOCATION.

Please check the appropriate boxes below:

OTHER SERVICES at Eckert Centre

Assessment Counselling Academic Cognitive Coaching PACE/MTC

OBTAIN; all pertinent information

OBTAIN; selective information as follows _____

RELEASE; all pertinent information

RELEASE; selective information as follows _____

DOCTOR _____

Address _____ Postal Code _____

Phone _____ Fax _____

OBTAIN; all pertinent information

OBTAIN; selective information as follows _____

RELEASE; all pertinent information

RELEASE; selective information as follows _____

OTHER _____

Address _____ Postal Code _____

Phone _____ Fax _____

OBTAIN; all pertinent information

OBTAIN; selective information as follows _____

RELEASE; all pertinent information

RELEASE; selective information as follows _____

Client/Parent/Guardian Name

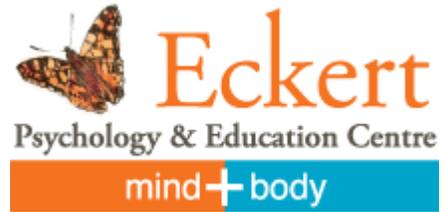
Eckert Centre Staff/Contractor Name

Client/Parent/Guardian Signature

Eckert Centre Staff/Contractor Signature

Date

Date



Pre-Authorized Credit Card Payment

Date: _____

Client Name: _____

Parent / Guardian: _____

I agree to the financial obligations incurred for services rendered by Eckert Psychology & Education Centre

I hereby authorize all charges to be applied to the following credit card:

VISA MasterCard

Credit Card Number: _____

Expiration Date: _____ (mo/yr) 3 digit code on the back of credit card _____

Cardholder Name: _____

Cardholder Signature*: _____

* If you do not have an electronic signature, please print this form, sign it and return it to us, prior to your next scheduled appointment. You can e-mail to reception@eckertcentre.com, fax to 403 270-2650 or bring it in person to our office at Unit A, 2220 - 7th Ave N.W. Calgary.

For Office Use Only:

Names ID _____ Case/CCP #: _____ Termination Date: _____

Destruction Date: _____